

VAAE Conference Call 10/21/15

Members present: Katie Reames, Alison Sutphin, Christy Kerr, Elizabeth Duncan, Kristin Beery, Ron Byrd, Mindy McCroskey, Cindy Greene, Laurel Bishop, Jim Pugh

President Katie Reames called the meeting to order at 7:02 p.m.

New Business

Katie stated that the purpose of the call was to discuss the use of the VAAE EIN and W9 for area VAAE organizations. Katie then asked Mr. Byrd to discuss the matter of using the VAAE EIN and W9. Mr. Byrd stated that several areas have asked to use the VAAE EIN and W9 for their area events. Mr. Byrd has spoken to our accountant and in order for areas to be able to use the EIN and W9 and everyone to be in compliance of tax laws the VAAE will need to fill out a different tax form and areas that use the VAAE EIN will need to report their income and expenses broken into major categories for the year.

Mindy McCroskey moved that the VAAE allow area VAAE organizations to use the VAAE EIN and W9 for area VAAE accounts and activities. Alison Sutphin seconded the motion. Motion passed.

Mr. Byrd will be sending a copy of the W9 to the area secretary/treasurer's to use.

Adjourn

Elizabeth Duncan moved, Christy Kerr seconded. Meeting Adjourned at 7:15 p.m.